

## **SUNSET AT SUNSET**

### **August 21, 2017**

Members Present: Carol Grace, Bob Donnelly, Christian Viera, Lois McClellan, Karen Joseph and Marge Gresham

Financial Report: Karen reported a balance of \$24,582.43 at the start of the meeting.

Food Vendors: Marge reported a variety of foods will be offered at the Festival. A final phone call will be made to possible food vendors stating that September 1 is the deadline for applications. Because the Health Department has a 2 week prior to event requirement, all applications must be in by September 1.

Vendors Report: As of August 17, we have 97 vendors. Four more applications were received on August 21. Lois and Marge will begin the “mapping” of the Festival. Placards have been made for designating the vendor numbered spots.

Sponsors Banner: Christian will meet with a banner maker to plan the banner for the listing of all sponsors. A final call will be made this week to potential sponsors prior to the making of the banner.

Photo Contest: Entries have started to come in. Anyone wishing to enter can view the photo contest rules on our website. Tentative date for judging and viewing is September 15. Photos will be displayed at the Planetarium until October 20 pending approval from Planetarium. The prize winner ribbons have arrived. There will be a Peoples’s Choice Award and ballots are prepared for voting.

Beer Vendor: Jean Hutchenson will verify with the Brewery that all approvals/requirements have been met.

Map Layout: As previously mentioned, tentative “mapping” will begin. Marge, Lois and Karen will meet with personnel for electrical options and water options according to the needs of the vendors.

Obstacle Course: Same location as last year. Only question is water source.

Rock Wall and Bounce House: Same location as last year. Mary Hughes will confirm with vendor.

Balloons: Marge will order and pick up balloons for the Welcome Tent.

Handouts: At an earlier meeting, a suggestion was made to handout maps as a method to “count” attendees. After much discussion, the committee decided not to pursue this. (more paper, litter, not everyone will take one)

New Merchandise: Lois and Marge presented several items for sale as mementos. After much discussion, the item to be sold will be a sweatshirt with the Sunset at Sunset logo on the front. Lois and Marge will order the sweatshirts through Carolina Shirt Company. Request an invoice upon ordering.

Next Meeting: September 18 at 1:00 PM at Town Hall.